

Senpaq'cin

# Back to School Plan

# September 2020



## Table of Contents:

Page 3 ...	Summary
Page 5 ...	Introduction
Page 6 ....	Learning groups in schools and during instructional time Learning groups in schools during non-instructional time Classrooms
Page 7 ....	Physical Distancing and Traffic Flows. Student Transportation on Buses
Page 8 ....	School Gatherings Food Services
Page 9 ...	Hand Hygiene Personal Strategies Health Checks
Page 10 ...	Illness at School Cleaning and Disinfecting
Page 11 ....	Students with Medical Complexity, Immune Suppression, or Receiving Delegated Care Students with Disabilities and Diverse Abilities Non-Medical Masks
Page 12 ...	Staff Safety Communication Training and Orientation
Page 13 ....	Delivery of Instruction Continuity of Learning Appendix A

## Summary

- This plan is developed with respect to guidance and input from BCCDC, Worksafe BC, BC Ministry of Education and Senpaq'cin School
- School reopens at Stage 2: Grades 3 to 7 students (Pod B) on Wednesday, September 9, 2020 for a full day and Grades 1 to 2 (Pod A) on Thursday, September 10, 2020 for full day. Full day for both pod A & B on Friday September 11<sup>th</sup> for grades 1 to 7.
- For the first week the K-4 and K-5 students (Pod A) will be divided into 2 half day sessions for morning and afternoon (8:30- 11:00am and 12:30-3:00pm).
- Monday, September 14<sup>th</sup> will be a full day for all students from K-4 to grade 7.
- The health and safety of students and staff is the priority in all the plans and activities.
- Parents and caregivers must assess their child daily (staff are to self-assess) for [symptoms](#) of COVID-19, before sending them to school.
- If a student develops symptoms while at home, parents or caregivers must keep their child at home until they have been assessed by a health care provider to exclude COVID-19 or other infectious diseases.
- Masks are required for all staff and students in grades 3 to 7 when they are in high traffic areas, hallways, and anytime they are outside of their classroom, or learning group, and they cannot safely distance from others.
- Physical distancing means keeping at least two metres from others. Students within a learning group do not need to physically distance but they must minimize physical contact. Students should practice physical distancing with anyone outside of their learning group. Teachers and staff do not belong to any learning group.
- Students should clean their hands before they leave home, when they leave school, before and after eating any food, and when they get home.
- On a bus, students are **encouraged** to wear non-medical masks. Students will have assigned seating on the bus and will be placed in family groupings while riding the bus.
- All staff and students are to avoid sharing any food and drinks, including homemade foods.
- Rigorous hand washing is the most effective way to reduce the spread of illness. Staff and students are to wash hands with plain soap and water for at least 20 seconds.

- Floor markings and posters throughout the school show the traffic flow expected for all people.
- Visitors are not admitted anywhere in the building without an appointment and should email [principal@senpokchin.com](mailto:principal@senpokchin.com) or [office@senpokchin.com](mailto:office@senpokchin.com), and/or call the office (250-498-2019) for an appointment and instructions.
- Teachers are to set up classrooms and workspaces and make sure they are in alignment with the prevention measures in the Senpaq'cin's COVID-19 Safety Plan.
- When students and staff arrive, they must put on their mask (Gr 3-7) as they pass about the hallways. Students and staff should wash their hands and go directly to their designated learning group locations (see table on page 5).
- Staff and students are encouraged to only bring items that are necessary (e.g. clothing, supplies, water bottle). Lockers will be available to staff and students
- Senpaq'cin follows the BC Curriculum and IB Framework for all students at all grade levels. Additionally, we plan on delivering regular mental health and student learning support services.
- Please update the school with personal contact information if there are any changes.

*Please email or call the school if you have any questions:*

*Valerie Allen, Head of School: [principal@senpokchin.com](mailto:principal@senpokchin.com)*

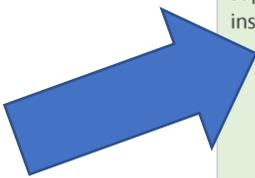
*Dawn Baptiste, Secretary: [office@senpokchin.com](mailto:office@senpokchin.com)*

*Office Number: 250 498 2019*

## Introduction

The purpose of Senpaq'cin School Restart Plan is to communicate with our parents/caregivers, Chief and Council and our school community the procedures necessary to safely operate Sepaq'cin School at Stage 2 within BC's K-12 Education Back to School Plan. This plan will support all staff in developing further plans for their specific environment of work, outline various programs and procedures relevant to activities while in Stage 2, and provide an accessible, working document that is adjusted as needed.

STAGE 1	STAGE 2	STAGE 3	STAGE 4	STAGE 5
<b>Learning Group Size</b> <ul style="list-style-type: none"> <li>Elementary: N/A</li> <li>Middle: N/A</li> <li>Secondary: N/A</li> </ul>	<b>Learning Group Size</b> <ul style="list-style-type: none"> <li>Elementary: <b>60</b></li> <li>Middle: <b>60</b></li> <li>Secondary: <b>120</b></li> </ul>	<b>Learning Group Size</b> <ul style="list-style-type: none"> <li>Elementary: <b>30</b></li> <li>Middle: <b>30</b></li> <li>Secondary: <b>60</b></li> </ul>	<b>Learning Group Size</b> <ul style="list-style-type: none"> <li>Elementary: <b>30</b></li> <li>Middle: <b>30</b></li> <li>Secondary: <b>30</b></li> </ul>	<b>Learning Group Size</b> <ul style="list-style-type: none"> <li>Elementary: <b>0</b></li> <li>Middle: <b>0</b></li> <li>Secondary: <b>0</b></li> </ul>
<b>DENSITY TARGETS:</b> <ul style="list-style-type: none"> <li>Not applicable</li> </ul>	<b>DENSITY TARGETS:</b> <ul style="list-style-type: none"> <li>Not applicable</li> </ul>	<b>DENSITY TARGETS:</b> <ul style="list-style-type: none"> <li>50% for all schools</li> </ul>	<b>DENSITY TARGETS:</b> <ul style="list-style-type: none"> <li>25% for all schools</li> </ul>	<b>DENSITY TARGETS:</b> <ul style="list-style-type: none"> <li>0% for all schools</li> </ul>
<b>IN-CLASS INSTRUCTION:</b> Full-time all students, all grades	<b>IN-CLASS INSTRUCTION:</b> Full-time instruction for all students for the maximum instructional time possible within cohort limits.  Self-directed learning supplements in-class instruction, if required.	<b>IN-CLASS INSTRUCTION:</b> Full-time instruction for: <ul style="list-style-type: none"> <li>children of essential service workers</li> <li>students with disabilities/diverse abilities</li> <li>students who require additional supports</li> </ul> In-class instruction for all other students for the maximum time possible within cohort limits.  Self-directed and remote learning supplements in-class instruction.	<b>IN-CLASS INSTRUCTION:</b> Full-time instruction for: <ul style="list-style-type: none"> <li>children of essential service workers</li> <li>students with disabilities/diverse abilities</li> <li>students who require additional supports</li> </ul> Remote learning for all other students	<b>IN-CLASS INSTRUCTION:</b> Suspend in-class for all students



Learning Group	Students	Designated Areas of School- Interior and Exterior
Pod A	Grades K4 through Grade 2	Playground area, South Entrance for entering school facility, primary wing (South entrance to Breezeway doors)
Pod B	Grades 3 through Grade 7	Outside Library Area, Soccer Field, West facing exterior doors for entering school facility, Intermediate wing (Breezeway doors to gym area)

### **Learning groups in schools and during instructional time.**

- Students and Staff will be encouraged to avoid close greetings (e.g. hugs, handshakes) and to not touch their faces.
- Unnecessary furnishings and equipment will be removed from classrooms to allow more space to spread out.
- Where desks are used in the classroom, should be faced 2 metres apart and/or with peers in their designated table groupings for each term.
- Weather permitting, classes can be held outdoors.
- The school will strive to minimize the number of different teacher(s) and educational assistant(s) that interact with groups of students throughout the day.
- Students and staff will be encouraged to only bring personal items that are necessary (e.g. backpacks, clothing, school supplies, water bottles) and will not share personal items with others.
- Personal items including school supplies will be labelled with student names.

### **Learning groups in schools and during non-instructional time.**

- Learning Group size including students, teachers and staff who will be interacting with students are 60 for elementary school students. Junior Kindergarten (K-4) to grade 2 will be one cohort and grade 3 to grade 7 will be the other cohort.
- The composition of the Learning Group will remain consistent for all activities that occur in the school, including recess, lunch and classroom movement etc.
- The number of adults (staff and others) who interact with the Learning Groups they are not a part of will be minimized.
- Students within the Learning Groups will not need to physically distance but will minimize physical contact.
- Those outside of a Learning Group must practice distancing when interacting with the Learning Group.
- Staff are required to wear a face mask and/or a face shield in the following circumstances:
  - They are interacting with people outside of their learning group;
  - physical distance cannot be consistently maintained.

The school will have non-medical masks and face shields available for staff.

### **Classrooms**

- Students and staff will be encouraged to avoid close greetings (e.g. hugs, handshakes) and not to touch their faces.
- Unnecessary furnishings and equipment will be removed from classrooms to allow more space to spread students out.
- Where desks are used in a classroom, they will face forward and will be spaced 2 metres apart.
- When weather is nice, classes are encouraged to use outside space for learning

- The school will strive to minimize the number of different teacher(s) and educational assistant(s) that interact with groups of students throughout the day.
- Staff and students will be encouraged to only bring in personal items that are necessary (e.g. backpacks, clothing, school supplies, water bottles etc.) and will not share items with others.
- Personal items including school supplies will be labelled with student names and are not to be shared amongst students.

### **Physical Distancing and Traffic Flows.**

- Non-staff are not permitted to enter the school without an escort. Guests will enter the school through the front school entrance.
- Primary students (POD A) will enter the building at the south-end of school by the bus drop-off area. Students will be encouraged to maintain physical distancing measures.
- Elementary students (POD B) will line up outside of school at the west-end entrance. Students will be encouraged to maintain physical distancing measures.
- Parents and caregivers will not be permitted to enter the school with their child(ren) and will be discouraged from waiting with their child(ren) on the playground. If parents choose to stay on the playground, they will be required to maintain 2 metre distance from other children and parents/caregivers.
- Recess and lunch periods will be staggered as follows:
- Pod B (grades 3-7) will have recess at 10:00 am to 10:15 am and lunch at 11:30 pm with outside time from 12:00-12:30
- Pod A (grades K4 – grade 2) will have recess at 10:15 am to 10:30 am and lunch at 12:00 pm with outside time from 12:30-1:00 pm
- Hallways and aisles will be one-way, and signage will be placed to remind people to physical distance.
- The office will be closed. Parents, caregivers, and visitors will not be permitted in the school without permission of the school principal. Parents, caregivers, and visitors will be asked to phone the school with questions or to request an appointment.
- Students will be regularly reminded to keep their hands to themselves.

### **Student Transportation on Buses**

- Students and parents will be encouraged to consider alternate transportation to school (biking, walking, driving) when it is reasonable and safe to do so. If students need to travel by bus, parents and guardians will be asked to ensure that their children will abide by the following guidelines.
- Perform hand hygiene before they leave home to take the bus, when they leave school prior to take the bus, and when they get home.
- Students will be assigned seats in the order they are picked up and dropped off, loading back to front and front to back and offloading front to back.

- A daily checklist will be maintained by the bus driver that confirms daily attendance on the bus, hand sanitizer to be used by students entering the bus, and that students have been asked about their health before boarding:
  1. Do you have any cold or flu like symptoms?
- Windows on Bus will be open unless weather is too cold to do so.
- Bus driver will need to wear a face mask and face shield when children enter the bus. But will not be required to wear face shield when driving the bus.
- Bus line up areas will be set up to prevent crowding and allow for physical distancing of 2 metres (e.g. tape or chalk on pavement).

### **School Gatherings.**

- School gatherings will be minimal during the pandemic and will occur only within the Learning Group/Cohort. Visitors will not be able to attend school gathering.
- Virtual gatherings will be held by Zoom.

### **Food Services.**

- Students and parents/caregivers are not permitted to bring homemade food items meant for sharing into the school at this time (e.g. birthday treats, bake sale items).
- The school will emphasize to students, teachers, and parents/caregivers that food and beverages should not be shared.
- Additional food will be made available through our kitchen program for any student who does not have enough food to eat during the day. These food items will be single serving items that do not require preparation like fruit, muffins and granola bars.
- With face shield and face mask the school cook will serve each class at staggered intervals and that are marked with social distancing lines and signage.
- School cook will collect dishes and cups after each cohort groups' lunch break.
- Students and staff will wash hands prior to picking up their lunch and after they eat.

### **Hand Hygiene.**

Students will be advised by signage and class instruction to perform hand hygiene:

- When they arrive at school
- Before and after breaks (e.g. recess, lunch)
- Before and after eating and drinking
- Before and after using an indoor learning space used by multiple cohorts
- After using the toilet
- After sneezing or coughing into hands
- Whenever hands are visible dirty.

Staff will be advised by signage and through meetings to perform hand hygiene:

- When they arrive at school
- Before and after breaks (e.g. recess, lunch)
- Before and after eating and drinking
- Before and after using an indoor learning space used by multiple cohorts
- After using the toilet
- After sneezing or coughing into hands
- Whenever hands are visible dirty.
- Before and after handling food or assisting students with eating
- Before and after giving medication to a student or self
- After contact with body fluids (i.e. runny noses, spit, vomit, blood)
- After cleaning tasks
- After removing gloves
- After handing garbage

### **Personal Strategies**

Students and staff will be encouraged by teachers and through other communication tools such as signage and newsletters/emails to parents and caregivers to:

- Avoid close greetings (e.g. hugs, handshakes).
- Encourage students and staff not to touch their faces (“hands below the shoulder”).
- Cough or sneeze into your elbow or a tissue. Throw away used tissues and perform hand hygiene.
- Refrain from touching your eyes, nose, or mouth with unwashed hands.
- Refrain from sharing any food, drinks, unwashed utensils.

### **Daily Health Checks**

- The school will work with our local health clinic, or health authority to ensure policies and procedures are in place, regarding and reporting elevated staff and student absenteeism due to influenza-like illness to public health officer or public health professional. This reporting is helpful in early identification of clusters and outbreaks.
- If a staff or student in school is confirmed by a local public health professional or authority as positive for COVID-19, Interior Health / Health Canada will work with the school administration to determine what actions should be taken, including if any staff or students who have been in contact with that person need to self-isolate for 14 days under both the provincial and federal orders.
- Any student, staff or other person within the school who has symptoms of COVID-19 or travelled outside Canada in the last 14 days or was identified as a close contact of a confirmed case or outbreak must stay home and self-isolate, including children of essential workers.

- Any student, staff, or other person within the school who has cold, influenza or COVID-19 like symptoms should seek assessment by a health care provider.
- Parents and caregivers must assess their child daily for symptoms of common cold, influenza, COVID-19 like symptoms or other infectious respiratory disease before sending them to school.
- If a child has any symptoms, they must NOT attend school.
- Staff and other adults must assess themselves daily for symptoms of common cold, influenza, or COVID-19 prior to entering the school. If staff or any adult has any symptoms, they must NOT enter the school.

The School will:

- Ensure staff and other adults entering the school are aware of their responsibility to assess themselves daily for symptoms of common cold, influenza, COVID-19 or other infectious respiratory disease prior to entering the school.
- Clearly communicate with parents and caregivers about their responsibility to assess their children daily before sending them to school.

### **Illness at School**

- If a student develops any symptoms of illness parents or caregivers must keep the student at home.
- If a staff member develops any symptoms of illness, staff must stay home.
- The designated space for an ill student or staff member to wait if they cannot return home immediately is in the foyer outside the main office.
- Masks will be worn by any person who has developed symptoms until they leave the building.

### **Cleaning and Disinfecting**

Cleaning and disinfection procedures in the school will include:

- General cleaning and disinfecting of the premises at least once every 24 hours.
  - This includes items that only a single student uses, like a locker.
- Cleaning and disinfecting frequently touched surfaces at least twice every 24 hours
  - These include doorknobs, light switches, toilet handles, tables, desks, chairs, used by multiple students, water fountains, and toys.
- Cleaning and disinfecting any surface that is visibly dirty.
- Using common, commercially available detergents and disinfectant products and closely following the instructions on the label.
- Limiting frequently touched items that are not easily cleaned.
- Emptying garbage containers daily.
- Wearing disposable gloves when cleaning blood or body fluids (e.g. runny nose, vomit, stool, urine). Washing hands before wearing and after removing the gloves.
- Laminated paper-based products will be cleaned and disinfected daily if they are touched by multiple people.

- Removing shared items where cross-contamination is possible (e.g. shared school supplies, coffee, water stations, and snack bins).
- Incorporating end-of-shift wipe downs for all shared spaces.
- Cleaning and disinfecting cots prior to use and after they are used or soiled. Use single use pillowcases and blankets and dispose of them immediately after single use. Where pillowcases and blankets are not single use, launder between each student.
- Providing adequate instruction, training, and supplies to custodians

### **Students with Medical Complexity, Immune Suppression, or Receiving Delegated Care**

- Parents/caregivers of children who are at higher risk of severe illness due to COVID-19 will be encouraged to consult a healthcare provider to determine their child’s level of risk.
- School staff providing delegated care and working in close proximity with students who are at a higher risk of severe illness due to COVID-19 will wear a mask and/or a shield.
- The School will work with families to develop options for student safety and learning.

### **Students with Disabilities and Diverse Abilities**

Staff will use standard precautions in their work with students with disabilities and diverse abilities.

Extra effort will be made to communicate on a regular basis with parents to ensure student needs are being met.

Students who are designated with a disability and/or a diverse learning ability may require additional space for the safety of themselves and others. The school will make accommodations to meet individual needs based on the safety issues presented on when issues arise.

### **Non-Medical Masks**

- Routine wearing of masks by students age 10 and up and staff within the school and on buses will be encouraged, but not required.
- Students and staff will have non-medical mask or face covering available at school so it is accessible should they become ill while at school.
- Students will be encouraged to wear non-medical masks while traveling on the bus.
- Students will be taught about how to use masks and the expectation that they will treat people wearing masks with respect.
- Staff will wear masks when: interacting with people outside their learning group; physical distance cannot be consistently maintained and none of the strategies outlined above are viable options.
- Non-medical masks and face shields will be available for staff.
- Staff will wear non-medical masks and face shields when working closely with small groups in the classroom when physical distancing is not possible.

## **Staff Safety**

- Establish and post occupancy limits for shared spaces such as lunchrooms and break rooms.
- Remove chairs or tables to ensure occupancy limits are not exceeded and provide additional areas for workers to have their breaks, including areas outside.
- Stagger start and end of shift times as well as break times for workers to prevent crowding when entering and leaving the workplace.
- If workers need to meet in person, ensure there is a 2-metre space between each worker.
- Ensure that workers are knowledgeable regarding the controls required to minimize their risk of exposure to COVID-19.
- Report any unsafe conditions or acts to school administration so that the issues can be resolved

## **Communication**

- The school will send a regular email to families/caregivers. It will include updates about the school's COVID-19 response and procedures, reminders about daily health checks and signs/symptoms of COVID-19, mental health resources, and responses to common questions/concerns.
- The principal will communicate on a regular basis with Chief and Council on any updates or changes with COVID-19.
- COVID-19 information and notices will be posted on SPC website and Facebook page, and be sent out to staff, parents/caregivers, Chief and Council.
- Signage will be posted at the school entrances, including notices to adults entering the school about their responsibility to assess themselves daily for symptoms of common cold, influenza, COVID-19 or any other infectious disease prior to entering.
- A start of the year email update and meeting will be held with staff to review workplace practices relating to COVID-19 and answer questions.
- Regular check-in meeting with staff will be held to share current information and review any concerns.

## **Training and Orientation**

- The school will provide instruction to staff on the following:
  - The risks of exposure to COVID-19 and the signs and symptoms of the disease.
  - Safe work procedures or instruction to be followed, including hand washing and cough/sneeze etiquette.
  - How to report an exposure to or symptoms of COVID-19. Current changes made to policies, practices, and procedures due to the COVID-19. \* All employees, parents, Chief and council will be given a copy of the policy and changes and will be posted on the school website.
  - The school Administrative Assistant will keep a record of the instruction and training provided to the workers, regarding COVID-19, as well as reports of

exposure and first aid records. COVID-19 related meeting will be documented, and minutes posted on google drive staff meeting notes.

### **Delivery of Instruction**

The delivery of instruction for the learning groups and physical distancing strategies for adults who are interacting with cohorts (staff who work across multiple cohorts in the school e.g. counsellors, learning assistance, prep teachers, E.A.'s, teacher-librarians etc.)

- Staff who work across multiple cohorts in a school (e.g. counsellors, Speech and Language Pathologist or assistant, prep teachers, E.A.'s, teacher-librarian, Language and Cultural Staff, Music Teacher and Cook) will be required to maintain a social distance of at least 2 metres and wear a face mask/shield or both for the delivery of instruction and/or service.
- The School Counsellor, Speech Pathologist and the Assistant will have plexiglass barrier between the child during counselling/speech and language sessions.
- The school cook will wear a face mask and face shield when providing food services to students and staff within the building.

### **Continuity of Learning**

The continuity of learning if the school is required to switch stages and for any students who need to self-isolate/quarantine.

- If the school is required to switch stages and do online learning and delivery of classroom lessons, teachers will ensure the continuity of learning for all students in a timely manner.
- For those students who need to self-isolate/quarantine, classroom teacher will send home assignments and work that needs to be completed. Classroom teacher may be able to coordinate live zoom lessons of instruction for those students who are quarantined as means to maintain continuity of learning.

### **Appendix A: Further Information and websites**

### **Appendix B: School Reopening Checklist.**

## Appendix A: Further Information

Find this resource and supporting documents at [www.fnsa.ca/covid19](http://www.fnsa.ca/covid19)

### Key Resources

The BC Centre for Disease Control (BCCDC) is an important source of information about COVID-19. Resources available on their website can be used to support learning and to respond to questions you may receive from members of your school community. More information is available here: <http://www.bccdc.ca/health-info/diseases-conditions/covid-19/childcare-schools>

COVID-19 Public Health Guidance for K-12 School Settings:

[http://www.bccdc.ca/Health-Info-Site/Documents/COVID\\_public\\_guidance/Guidance-K-12-schools.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/COVID_public_guidance/Guidance-K-12-schools.pdf)

WorkSafeBC Protocols for K-12 School Settings:

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/education>

Provincial COVID-19 Health & Safety Guidelines for K-12 Settings:

<https://www2.gov.bc.ca/assets/gov/education/administration/kindergarten-to-grade-12/safe-caring-orderly/k-12-covid-19-health-safety-guidelines.pdf>

<https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-return-to-school>

Operational Guidelines for School Districts and Public Health Authorities:

<https://www.openschool.bc.ca/covidguidelines/>

### Other Useful Resources

BCCDC's Cleaning and Disinfectants for Public Settings:

[http://www.bccdc.ca/Health-Info-Site/Documents/CleaningDisinfection\\_PublicSettings.pdf](http://www.bccdc.ca/Health-Info-Site/Documents/CleaningDisinfection_PublicSettings.pdf)

Health Canada's list of hard-surface disinfectants for use against coronavirus (COVID-19)

<https://www.canada.ca/en/health-canada/services/drugs-health-products/disinfectants/covid-19/list.html>

List of Hand Sanitizers Authorized by Health Canada:

<https://www.canada.ca/en/health-canada/services/drugs-health-products/disinfectants/covid-19/hand-sanitizer.html>

Federal Guidance for School Bus Operations during the COVID-19 Pandemic:

<https://www2.tc.gc.ca/en/services/road/federal-guidance-school-bus-operations-during-covid-19-pandemic.html>

<https://www2.tc.gc.ca/en/services/road/joint-guidance-document-transport-canada-csa-d250-school-bus-technical-committee.html>

## Appendix A: Further Information

Covid-19 Public Health Guidance for Child Care Settings:

<https://www2.gov.bc.ca/gov/content/family-social-supports/caring-for-young-children/child-care-response-covid-19/child-care-response-covid-19-provider/child-care-response-covid-19-health-safety>

WorkSafeBC Restaurants, cafes, pubs, and nightclubs: Protocols for returning to operation:

<https://www.worksafebc.com/en/about-us/covid-19-updates/covid-19-returning-safe-operation/restaurant-cafes-pubs>

Health Canada COVID-19 Guidance for Schools Kindergarten to Grade 12 (contains additional information that could be useful):

<https://www.canada.ca/en/public-health/services/diseases/2019-novel-coronavirus-infection/health-professionals/guidance-schools-childcare-programs.html>

World Health Organization COVID-19 Considerations for Schools:

<https://www.who.int/news-room/q-a-detail/q-a-schools-and-covid-19>

Ministry of Education Information for School Districts & Independent Schools, including operating guidelines:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/covid-19-return-to-school/school-districts>

BC COVID-19 Self-Assessment Tool:

<https://bc.thrive.health>

BCCDC's posters, including hand washing poster:

<http://www.bccdc.ca/health-professionals/clinical-resources/covid-19-care/signage-posters>

COVID-Related mask use information:

<http://www.bccdc.ca/health-info/diseases-conditions/covid-19/prevention-risks/masks>

World Health Organization Guidance on the Use of Masks in the Context of COVID-19:

[https://www.who.int/publications/i/item/advice-on-the-use-of-masks-in-the-community-during-home-care-and-in-healthcare-settings-in-the-context-of-the-novel-coronavirus-\(2019-ncov\)-outbreak](https://www.who.int/publications/i/item/advice-on-the-use-of-masks-in-the-community-during-home-care-and-in-healthcare-settings-in-the-context-of-the-novel-coronavirus-(2019-ncov)-outbreak)

## Appendix B: School Reopening Checklist

Please adapt and add to this checklist as appropriate for your school.

### Planning

- School reopening plan drafted
- School reopening plan reviewed and approved by Chief and Council
- COVID-19 news being monitored
- Persons identified to manage the plan
- \_\_\_\_\_
- \_\_\_\_\_

### Scheduling and Organization

- Learning Groups have distinct start/end Times, meals, and recesses
- Visitor log kept at school reception
- \_\_\_\_\_

### Transportation

- Driver PPE and barriers provided
- Student assigned consistent seats that maximize physical distancing and load back to front
- Parent/caregiver instructions communicated
- Bus attendance checklist prepared
- \_\_\_\_\_
- \_\_\_\_\_

### Building, Supplies, and Cleaning

- Cleaning supplies and Personal Protective Equipment (PPE)
- Barriers installed at reception
- Cleaning/disinfecting schedule in place
- Unnecessary furnishings, equipment, and

- Classroom desks and hallways set for physical distancing
- Floor markings and posters address traffic flow
- Adequate amounts of high touch materials on hand (pencils, pens, art supplies)
- Handwashing/sanitizing sites set up
- Enhanced cleaning routine in place
- Sick room designated
- \_\_\_\_\_
- \_\_\_\_\_

### Staff

- Start of the school year training with Staff (all types) to review procedures and responsibilities
- Work Safe BC Guidelines reflected in School reopening plan
- Written instructions/plan shared with staff
- \_\_\_\_\_
- \_\_\_\_\_

### Communication

- Share reopening plan with First Nations leadership and parents/caregivers
- Families of students with higher risk of severe illness consulted
- Signage posted: entrances, bathrooms, halls, classrooms, and common areas
- Bulletin board for COVID-updates set
- \_\_\_\_\_

and shared items removed

\_\_\_\_\_