



**Our Motto**

**SenPokChin School**

**C** — culture  
**A** — acceptance  
**R** — respect  
**E** — excellence  
**S** — safety



**STUDENT/PARENT  
HANDBOOK**



**Senpaq'cin School**  
**1156 SenPokChin Blvd**  
**Oliver, BC**  
**V0H 1T8**

**Phone: (250) 498-2019**  
**Fax: 250-498-3096**  
**Website: [senpokchin.ca](http://senpokchin.ca)**



## Bell Schedule

Opening Bell	8:30 a.m.
Start of Recess	10:00 a.m.
End of Recess	10:15 a.m.
Lunch	12:00 p.m.
Return to class	1:00 p.m.
Dismissal	3:00 p.m.

### School Hours: Junior Kindergarten to Grade 7

8:30—3:00 p.m.      1250 minutes per week

## Lunch Program

Lunch program is available Monday through Friday at a cost of \$2.50 a meal or \$40.00 per month. You need to pre-pay for each month (either for specific meals your child wants OR for the entire month).

Payment can be made through the office.

Monday	Soup and Bun	\$2.5
Tuesday	Taco	\$2.5
Wednesday	Pasta	\$2.5
Thursday	Bunwich	\$2.5
Friday	Grilled Cheese/	\$2.5

## Breakfast Club

Breakfast is available daily to all students at no charge.

## Student Supply Fee

The school bulk orders classroom supplies for student use. Student fees are \$150.00 per child and must be paid to the office no later than September 30th.

## Senior Class Field Trip

Each year, the upper-intermediate students look forward to planning, fundraising and participating in an overnight field trip experience. Family support is critical in making the trip a success!



## Family Nights

Family nights are hosted by the school with support from the SPC Parent's Club. The evening includes games cultural learning experiences, dinner and fun educational activities for students and their families.

## Monthly Calendars

Families are provided with an electronic copy of the monthly calendar which outlines all of the activities for the month. These calendars are sent home at the beginning of each month by the office.

## Daily Lunch program

Families are provided with an electronic copy of monthly lunch menus at the beginning of each month. Inquire at the office for more information on how to purchase meals.

## Okanagan Traditional Games Track Meet

Senpaq'cin students join the other band schools within the Okanagan Nation to participate in traditional games and running races each year in May or June.



## **School Programs**

Library  
Fine Arts  
Music  
Drumming  
Okanagan Language  
School Meal Program  
Farm to School Salad Bar  
Restitution  
Learning Assistance  
School Garden

## **Intramural Sports and Sports Teams**

- Okanagan Track Meet and Traditional Games
- Basketball
- Soccer
- Skating
- Skiing
- Swimming
- Volleyball
- Lacrosse
- Hiking Club



## **Speech Therapy**

SPC has the services of a registered Speech and Language Pathologist. Students can be referred for assessment by the classroom teacher or the parent to investigate possible learning differences.



## **Individual and Small Group Counselling**

Counsellors are available through referral process to work with children individually or in small groups on social behavior.



## **Cultural Field Trips**

Seasonal field trips are planned throughout the year to align with the Okanagan cultural calendar and to support inquiry based learning objectives. Cultural learning engagements include harvesting, collecting and storing of traditional foods, exploring geologic features to learn the history of the local area from knowledge keepers and using raw materials from the land to learn skills like weaving, rope making and tanning hides.

## **Mission Statement**

Senpaq'cin is built on sqilx<sup>w</sup> culture, beliefs and values. We nurture relationships to self, others and the land to inspire global learners and ensure a bright future for all.

## **Our Vision**

We will create a school of excellence which empowers cultural identity and inspires life-long learning.



# Senpaqcin School Calendar 2023-2024

Number of School Weeks - 39

Instructional Days - 185

Non-Instructional Days – 6

## When Children are Sick

Good health is necessary for effective learning. In fairness to all, please do not send your child to school if there are definite signs of ill health in the morning. Students who are ill should receive proper medical attention and should not attend school until their health is reasonable. When your child is sick, please notify the office.

Students who become ill during the day will be isolated from others outside of the office area where they can lie down until the parent is able to make arrangements to pick up the child. Please make sure that your emergency contact numbers are kept current in your child's Permanent Student Record.

## Medications

If your child needs medication while at school, please obtain the appropriate forms from the school office.



## Fire Drills

School Opens (Early Dismissal 12:00)	September 5, 2023
Teacher Inquiry (Early Dismissal 12:00)	September 27, 2023
National Day for Truth and Reconciliation	October 2, 2023
Thanksgiving Day	October 9, 2023
Parent/Teacher Interviews	October 19, 2023
Non-Instructional Day	October 20, 2023
Teacher Inquiry (Early Dismissal 12:00)	October 25, 2023
Remembrance Day	November 13, 2023
Teacher Inquiry (Early Dismissal 12:00)	November 29, 2023
Report Cards Term 1 (School in Session)	December 15, 2023
Last Day before Winter Break	December 22, 2023
First Day back after Winter Break	January 8, 2024
Teacher Inquiry (Early Dismissal 12:00)	January 24, 2024
Non-Instructional Day	February 16, 2024
Family Day Holiday	February 12, 2024
Teacher Inquiry (Early Dismissal 12:00)	February 28, 2024
Parent/Teacher Interviews/Report Cards	March 14, 2024

Last Day before Spring Break	March 15, 2024
Good Friday (School Not in Session)	March 29 2024
Easter Monday (School Not in Session)	April 1, 2024
First Day back after Spring Break	April 2, 2024
Teacher Inquiry (Early Dismissal 12:00)	April 24, 2024
Victoria Day– (School Not in Session)	May 20, 2024
Teacher Inquiry (Early Dismissal 12:00)	May 29, 2024
Last Day of School (Early Dismissal 12:00)	June 27, 2024
Administrative Day	June 28, 2024

School wide fire drills are held on a regular basis throughout the school year.

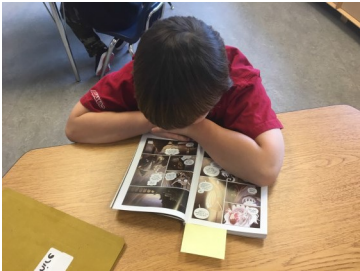
All visitors are required to check in at the office when they arrive.

Volunteers

All volunteers are required to have a criminal record check completed before working with our students. Parents and community members are encouraged and welcome as school volunteers.

Reading Volunteers

Volunteers read with students for 10 minute sessions to help improve reading and comprehension skills. Please contact the school if you are interested and available to help out.



## Attendance

All students are expected to attend school regularly and to be punctual. Students arriving late disturb the rest of the class, feel left out, and can get behind in their school work. If your child is late for school it's important that they check in at the office for a late slip when they arrive. Parents are asked to call the school when your child will be away or late. The school secretary will call the parents of all students who are absent at approx. 9:00 a.m. to confirm that the student is safe.

## Children Picked up After School

If there is a change in plans for a student going home, parents are asked to call the school by 2:30 so that the afternoon supervisors get the information. If they are to be picked up by someone other than the alternate indicated in the students file, parents must provide permission for that person to pick up their child/ren.

## School Bus

The school bus is available for students who need transportation. Riding the bus is a privilege that is provided to families and students are expected to follow the Bus Safety Expectations. Please inquire at the office if you require bus service. The school has designated areas of pick-up and drop-off for students.



## Report Cards

The prime purpose of student assessment, evaluation and reporting is to support and enhance student learning. There are three formal written reporting periods during the school year and 2 informal parent conferencing periods.

First Report Card  
Second Report Card  
Third Report Card

December 15, 2023  
March 14, 2024  
June 28, 2024

## SenPokChin Staff Directory 2023-2024

Principal Julie Shaw  
Email: principal@senpokchin.com

Administrative Assistant Dawn Baptiste  
Email: office@senpokchin.com

IB Curriculum Coordinator Mubeen Safura  
Special Education Coordinator Angela Paolera

### Teaching Staff

Junior Kindergarten (K4)	Krista Johnson
Kindergarten (K5)	Chantal Brosseau
Kindergarten (K5)	Krista Malmberg
Grade 1	Anna Ancheta
Grade 2	Roxanne Ilagan
Grade 3	Diana Roxo
Grade 4	Pamela Dixon
Grades 5	Natalie Crespo
Grade 6/7	Lisa Munckhof

Okanagan Coordinator	Jesse Martin
Language & Culture Team	Levi Bent
	Trenton Manossa-Gabriel
	Allen Baptiste

Intermediate PSPE, SEL & Resource Teacher	Michele Woitzik
Primary PSPE Teacher	Leah Powder

### Support Staff

Education Assistants	Morgan Kirkness	Robin Koenig
	Karry Sikstrom	Heather Carlson
	Megan Taggart	Jayril Deculing
	Kathryn Connor	Ashley Fredrick
	Jana Kubiato	Contessa Shierbeck
	Kelsye Gamache	

Speech Therapist	Holly Harfman
Speech + Language Asst.	Theresa Swift

School Counsellor	Vanessa Charvin
Kitchen Staff	Karine Fortier

Healthy School Coordinator	Leah Powder
----------------------------	-------------

Bus Driver	Frank Agostinho
------------	-----------------

## School Goals

To implement more language and culture into daily learning  
To promote and educate students on emotional wellness  
To foster internationally minded individuals

## Senpaq'cin Code of Conduct

ESSENTIAL AGREEMENTS are established for staff and students to use in all environments within the school.

The purpose of an essential agreement is to have agreed upon expectations of how we want to conduct ourselves (behaviour) and share common spaces during the school day.

We are a RESTITUTION SCHOOL and our belief is to work with students to find common understanding, empathy and to take personal responsibility for our actions. We believe that all behaviours have a purpose and can be resolved in a respectful way that is fair to all.

### Acceptable Conduct

As students of an IB School, it is our goal to strive to develop positive attributes within our students. These attributes align with the values that are portrayed by the Animal People in our oral histories:

**CARING, PRINCIPLED, OPEN-MINDED, KNOWLEDGEABLE, THINKER, REFLECTIVE, INQUIRER, BALANCED, COMMUNICATOR, RISK-TAKER**

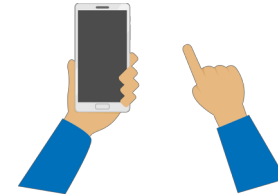
We believe that fostering these attributes will help students to become someone who can conduct themselves appropriately and successfully in any environment.

### Conduct Expectations:

#### Acceptable Behaviours:

- \* show respect for self, others and property
- \* be honest
- \* accepting responsibility for our actions and fix our mistakes
- \* be inclusive of others and look at situations from more than one perspective
- \* Non-discrimination and mutual respect of individual differences (age, race, colour, ancestry, religion, place of origin, family status, disabilities, sex, sexual orientation or gender identity as defined by the BC Human Rights Code)

## Mobile Devices at Senpaq'cin School



Many students have access to personal mobile devices like cell phones, iPads, iPods, etc. While these items are allowed to be brought to school, they are not to be used during the school hours unless given special permission by the classroom teacher for educational reasons.



\* If students need to make a phone call, they can ask their classroom teacher for an office pass to use the school phone.

\* Social Media Apps: Parents are reminded that most social media apps like Facebook, Text Plus, Twitter, Instagram, SnapChat, etc. have Terms of Use that require users to be 13 years of age or older. The school can not monitor and/or be responsible for social media interactions made by students—it is parent responsibility to monitor child use of these apps and notify the school if there are ongoing issues.

\* Parents are asked to review with their child the differences between personal (cellphone) and shared devices (common computers/ipads within classrooms) and ensure that their son/daughter understand that changing settings on shared devices at school is not permitted.

**PYP Planner:** A document, provided by the IB, that teachers must use to collaboratively plan and reflect upon PYP units of inquiry.

**Units of Inquiry:** Units of study, structured around a conceptual “central idea.”

**Central Idea:** An enduring understanding that integrates conceptual understanding and factual knowledge. Example: climate change is evident in communities around the world.

**Lines of Inquiry:** These clarify the central idea and define the scope of a PYP unit of inquiry.

**Learner Profile:** A set of attributes with universal value across cultures, which define an internationally minded student and graduate of an IB School.

**Key Concepts:** Mental constructs or “frames of mind” that are universal, timeless, abstract, and transferable. These powerful ideas must be explored and re-explored in order to develop deep understanding. Form, Function, Change, Causation, Connection, Perspective, Responsibility, and Reflection are key concepts.

**Related Concepts:** Concepts which are contained under the PYP Key Concepts and are more specific to certain subject areas. They include things such as systems, innovation, freedom, patterns, design to name a few.

**Approaches to Learning:** Broad groups of skills which can be applied within and across all subject areas. These include thinking skills, research skills, communication skills, self management skills and social skills.

## Unacceptable Conduct and Bottomline Behaviours:

We protect our beliefs by having bottom lines and being solution based in our problem solving strategies. We believe that all problems have a solution and require family support to be successful.

### Unacceptable Conduct:

Behaviours that:

- \* interfere with the learning of others
- \* create unsafe conditions for self or others

Acts of:

- \* bullying, cyber bullying, harassment, or intimidation
- \* physical violence
- \* retribution against a person who has reported incidents

Illegal Acts, such as:

- \* possession, use or distribution of illegal/restricted substances
- \* possession of weapons
- \* theft or damage to property

### Consequences for students who violate the code of conduct:

Consequences are the responses to unacceptable conduct and they will be:

- \* consistent and fair
- \* appropriate for the age of the individual and the situation
- \* addressed using a restorative model of discipline

### Rising Expectations

As students grow up they have...

- Increasing responsibility for unacceptable conduct

### Notification

Serious, unacceptable behavior can result in advising...

- Parents of students involved in a conflict situation
- Chief and Council liaisons
- Police or other agencies as required by law



Becoming an International Baccalaureate School involves learning and understanding many new terms and definitions. Over your time here, you will have many opportunities to learn about everything related to the International Baccalaureate. Primary Years Programme.



Here is information about the philosophies and pedagogy of becoming an International Baccalaureate School.

**IB– International Baccalaureate:** A global network of schools, educators, students and parents whose mission is “to develop inquiring, knowledge and caring young people who can help create a better world through intercultural understanding and respect.”

**PYP– Primary Years Programme:** A transdisciplinary framework of international education for students ages 3-12 designed to foster the development of the whole child.

**Transdisciplinary:** Broad knowledge, skills and understanding that transcend the boundaries of traditional subject areas and yet can be applied to learning within any of them.

**Transdisciplinary Themes:** Universal themes, with relevance within and across traditional subject areas and within and across cultures that define the body of lasting knowledge valued in a PYP School.

**POI– Programme of Inquiry:** A collaboratively-developed framework for inquiry with the purpose of allowing students to explore six universal transdisciplinary themes of knowledge, which form the core of a school’s curriculum. Those themes are: Who We Are, Where We Are in Time and Place, How the World Works, How We Organize Ourselves, and Sharing the Planet.

**Curriculum:** In an IB School, “curriculum is all those student activities, academic and non-academic, for which a school takes responsibility, since they all have an impact on student learning.” The curriculum of an IB School consists of three interrelated parts: the written, learned and taught curriculum.