

**Our Motto**

**SenPokChin School**

**C** – culture

**A** – acceptance

**R** – respect

**E** – excellence

**S** – safety



**STUDENT/PARENT  
HANDBOOK**



**SenPokChin School  
1156 SenPokChin Blvd  
Oliver, BC  
V0H 1T8**

**(250) 498-2019**

## Bell Schedule

Opening Bell	8:30 a.m.
Start of Recess	
• Kindergarten	9:45 a.m.
• Grades 1-7	10:00 a.m.
End of Recess	10:00am
	10:15 a.m.
Outside play	12:00 p.m.
In for lunch	12:30 p.m.
Return to class	1:00 p.m.
Dismissal	3:00 p.m.

### Four Year Old Kindergarten Hours

- 8:30—11:30 a.m. 900 minutes per week

### Five Year Old Kindergarten Hours

- 8:30—3:00 p.m. 1250 minutes per week

## Lunch Program

Lunch program is available Monday through Friday. The school is participating in the Provincial Farm to School Salad Bar which is served free 2 days per week. All other meals cost \$2—lunch passes can be purchased at the office

Monday	Salad Bar	Free
Tuesday	Soup and Bun	\$2.00
Wednesday	Hot Meal	\$2.00
Thursday	Salad Bar	Free
Friday	Make your own Sandwich	\$2.00

## Breakfast Club

Breakfast is available daily to all students at no charge

## Senior Class Field Trip

Every year the senior classes plans an educational field trip. Trips in the past have included camping in cabins above Summerland and a bus trip to Victoria, Alberta and Vancouver. Parents are involved in fund raising activities to support the trip and the school applies for additional funding to provide this yearly opportunity for students in grades 3,4,5,6 and 7.

## Monthly Family Nights

Monthly family nights are hosted by the school with support from the parents club. The evening includes games, dinner and fun educational activities for students and their families.

## Monthly Calendar

The students are provided with a monthly calendar which outlines all of the activities for the month. These calendars are sent home at the beginning of each month

## Daily Lunch program

Monthly menus are sent home with students at the beginning of each month. Parents can purchase lunch passes or pay per day.

## Okanagan Traditional Games Track Meet

SenPokChin students join the other band schools within the Okanagan Nation to participate in traditional games and running races each year in May or June

## School Programs

Library  
Fine Arts  
Music  
Drumming  
Okanagan Language  
Actions Schools BC  
School Meal Program  
Farm to School Salad Bar  
Restitution  
1:1 student support

### Sports

- Okanagan Nation Annual track meet
- Basket Ball
- Soccer
- Skating
- Skiing
- Swimming



### Culture Fri- days

Every Friday afternoon, all students participate in cultural stations including music/drumming, story telling, dance and arts and crafts. Guest presenters and cultural teachers enhance our program throughout the year.



Learning Assistance  
Violins, Recorders  
Roots of Empathy  
Friends Program  
Aboriginal Parents as Literacy Supporters (ALAPS)  
PE  
Dance-Movement

### Speech Therapy

SPC has the services of a Speech Therapist—Holly Harfman every Thursday. Holly assesses students and provides support in the classroom as well as 1:1.

### Individual and Small Group Counselling

Kim Montgomery (MSW) works in the school one day per week and works with children referred by either teacher or parent request. She also works with small groups on social behavior.

### Culture Fridays

Fridays are often field trips out on the land or in-school activities that include visiting knowledge keepers or arts and crafts.

## **Mission Statement**

At SenPokChin School we strive to provide excellence in academic and cultural learning while fostering individual growth in each student.

## **Our Vision**

It is the vision for SenPokChin to be the school of choice for the nk'mip people where the learning needs of all students are considered and parents and community members feel welcome. Our students have a strong desire to learn and have pride in their language, culture and heritage. Students are taught by dynamic, nurturing and qualified educators who support the First Nations philosophy of the intellectual, emotional, physical and spiritual development of the whole child. Relationships with student's staff, parents and community are built on a foundation of respect, honour, caring and sustainability.



# SenPokChin School Calendar

2015-2016

SenPokChin will have **early dismissal days** (11:30 am ) the following dates:

Sept 30	Jan 20	May 25
Oct 28	Feb 24	
Nov 25	April 27	

<b>Schools Open</b>	Tuesday—September 7
<i>Thanksgiving Day</i>	<i>Monday, October 12</i>
Non-Instructional Day Pro D Day	Friday October 23
<i>Remembrance Day</i>	<i>Wednesday, November 11</i>
<b>Schools Close for Students for Winter Vacation</b>	Friday, December 18
Winter Vacation Period	Monday, December 21 to Friday, January 1
<b>Schools Reopen after Winter Vacation</b>	Monday, January 4
<b>Schools Close for Students for Spring Vacation</b>	Friday, March 11
Spring Vacation Period	Monday, March 14 to Friday, March 28
Non-Instructional Day	Monday, March 21
Non-Instructional Day	Tuesday, March 22
Non-Instructional Day	Wednesday, March 23
Non-Instructional Day	Thursday, March 24
<b>Schools Reopen after Spring Vacation</b>	Monday, March 29
<i>Good Friday</i>	<i>Friday, March 25</i>
<i>Easter Monday</i>	<i>Monday, March 28</i>
<i>Victoria Day</i>	<i>Monday, May 23</i>
<b>Last Day for Students</b>	<b>Wednesday, June 29</b>
<b>Year-end Administrative Day</b>	<b>Thursday June 30</b>
<b>Schools Close</b>	<b>Thursday, June 30</b>

## When Children are Ill

Good health is necessary for effective learning. In fairness to all, please do not send your child to school if there are definite signs of ill health in the morning. Students who are ill should receive proper medical attention and should not attend school until their health is reasonable.



Students who become ill during the day will be able to lie down until the parent is notified. Please make sure that your emergency contact numbers are current.

Students who come ill during the day should receive proper medical attention and should not attend school until their health is reasonable. Students who become ill during the day will be able to lie down in the staff room until the parent is notified to pick up the child. Please make sure that your emergency contact numbers are current.

Medications—If your child needs medication while at school, please obtain the appropriate forms from the school office.

Fire Drills School wide fire drills are held on a regular basis throughout the school year.

All visitors are required to check in at the office when they arrive.

Volunteers—All volunteers are required to have a criminal record check completed before working with our students. Parents and community members are encouraged and welcome as school volunteers.



Reading Volunteers— Coordinated by Lisa Caruso. Volunteers read with students for 10 minute sessions to help improve reading and comprehension skills.



## Attendance

All students are expected to attend school regularly and to be punctual. Students arriving late disturb the rest of the class, feel left out, and can get behind in their school work. If your child is late for school it's important that they check in at the office for a late slip when they arrive. Parents are asked to call the school when your child will be away from school or late. The school secretary will call the parents of all students who are absent at approx. 9:00 a.m. to confirm that the student is safe.



## Children Picked up After School

If there is a change in plans for a student going home, parents are asked to call the school by 2:30 if possible so that the afternoon supervisors get the information. If they are to be picked up by someone other than the alternate indicated in the students file, parents must provide permission for that person to pick up their child/ren.

## School Bus



The school bus is available for students who need transportation. There are 2 bus runs in the AM and the PM. Parents must let the secretary know if they need bus service for their children or if they will not be needing the service on any particular day.

## Report Cards

The prime purpose of student assessment, evaluation and reporting is to support and enhance student learning. There will be three reporting periods during the school year. Report cards will be distributed at the parent teacher interviews

- \* First Report Card
- \* Second Report Card
- \* Third Report Card



November 19, 2015  
March 3, 2016  
June 29, 2016

# SenPokChin Staff Directory 2015-2016

Principal Heather Kelliher  
Secretary Dawn Baptiste

## Teaching Staff

Kindergarten	Julie Millward—Head Start coordinator/teacher Theresa Swift - Head Start assistant
Grade 1	Angela Paolera
Grade 2	Susie Schlackl
Grade 3	Diana Roxo
Grades 4-5	Kim Moffat
Grades 6-7-8	Lisa Caruso
Okanagan Language	Delphine Armstrong Henry Michel David Tanner
Learning Assistance	Tracey Badger Val Allen

## Support Staff

### Education Assistants

Allen Baptiste  
Jay Gabriel  
Heather Carlson

### Speech Therapist

Holly Harfman

### Music

Michelle Allsop

### Counsellor

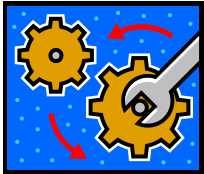
Kim Montgomery

### Custodian

Mona Bent

### School Goals

To engage more language and culture into the school curriculum  
 To develop a school nutrition policy as part of the BC Healthy Schools Network



### School Policy

#### Code of Conduct

We are a RESTITUTION SCHOOL and below is a synopsis of how we as a staff deal with matters.

To *create* conditions  
 For the person  
 To fix their mistake  
 And  
 To return to the group  
**STRENGTHENED**

#### Acceptable Conduct

For purposeful learning to occur at SenPokChin School, the students, staff and parents believe in being...

**RESPECTFUL RESPONSIBLE SAFE  
 &  
 HAVING FUN**

#### Unacceptable Conduct

We do not accept behaviours that...

- ☹ Disrespect self, others or property
- ☹ Show irresponsibility
- ☹ Create unsafe conditions

*We protect our beliefs by having bottom lines*

Bottom line behaviours are acts of...

- Bullying of any kind
- Physical violence
- Damage to property or theft
- Possession of anything illegal



#### Consequences

Consequences are the responses to unacceptable conduct

- Are based on the type, severity and frequency of unacceptable behaviour
- Will be appropriate for the situation
- Will be appropriate for the student's age

Responses to Unacceptable conduct...

- Thirty second intervention
- Removal from situation
- Completion of belief reminder form
- Discussion of lesson learned
- Small incident playground report
- Critical incident report
- Referral to the principal
- Parent contact
- School or home suspension

#### Rising Expectations

As students grow up they have...

- Increasing responsibility
- Increasing consequences for unacceptable conduct

#### Notification

Serious unacceptable behaviour can result in advising...

- Parents of the offender
- Parents of the victim
- Education Board officials as required by policy
- Police of other agencies as required by law